



# Get smart about managing your personnel change requests. **Get SmartePCR.**

**Smarte Personnel Change Request (SmartePCR)** is designed to improve communication of your personnel change requests by providing real-time access to your requests at every stage of the process. Transition your organization from a paper-based system to an intuitive digital system that manages all of your personnel changes. Eliminate paper forms as well as the phone calls that result from paper tracking. Allow your staff to quickly locate and view their requests with the click of a button. From processing an employee assignment change, status or work location, to adding additional hours, stipends, or limited term and new positions...**SmartePCR has you covered.**

## **SmartePCR allows you to:**

- ✓ **Increase productivity**
- ✓ **Reduce phone calls**
- ✓ **Improve access to information**
- ✓ **Eliminate paper**
- ✓ **Enforce approval levels**



## **Smartetools**

[www.smartetools.com](http://www.smartetools.com)

**SmartePCR** delivers a complete change request system, with customized electronic request forms to meet your existing personnel change requirements. SmartePCR is easy to use, 100% compatible with all web browsers, and features approval workflow controls, file attachments, request searching, routing history, MS Excel data exports, and more. And with SmartePCR, you have the option to host the software on site or use our Software as a Service (SaaS) cloud to eliminate the costs associated with on-site hosting.

### **SmartePCR Features:**

**Real-Time Access to PCRs** – No more chasing paper forms. Have instant access to your PCRs.

**Automated Email Reminders** – Get notifications of PCRs awaiting action.

**Cloud-based service option** – No hardware to buy and maintain. On-Demand service.

**Electronic Signatures** – PCRs can be completed quickly and efficiently with just a simple click.

**Flexible Routing Rules** – Set approval rules based on funding codes, or any other request attribute that you choose.

**Data Validation** – Define the information you require for each type of change request.

## **Make the smart move**

Find out more about what SmartePCR can do for you.

[info@smartetools.com](mailto:info@smartetools.com)

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